

Greater Trail Community Justice Program Society

Annual General Meeting Minutes

November 21st 2019 at 6:30 pm

Call to Order & Announcements

Gail Birks welcomed all to the meeting at 6:30pm.

In Attendance:

Gail Birks, Cindy Cook, Amanda Culp, Mike Wicentowich, Arlene Parkinson, Steve Schneider, Eleanor Gattafoni-Robinson, Sharon Kucher, Marilyn Nelson, Stacey Chartres, Kirsty Bertwell (Nelson RJ).

Absent: Juanita Lanhaar, Sherri Karn, Brianna Reilly.

Adoption of Agenda:

Motioned by Cindy, seconded by Amanda.

Minutes of the last AGM:

Motioned to accept minutes as presented by Gail and seconded by Cindy Carried.

Reports:

Coordinator's Report 2018/2019 Annual General Meeting- Presented by Gail Birks

Reporting Period: November 2018 – November 2019

Submitted by: Gail Birks

Program Overview 2018-19:

The GTCRJP underwent some major changes during the year, a longstanding Coordinator Terry Skarbo retired. There was a newly appointed Coordinator for a few months but for personal reasons resigned in May 2019. The position was filled by Chair, Gail Birks who has been acting Chair since that date.

Due to the turnover in Coordinators there was only 1 RJ Forum conducted during this year. The Forum was a collaboration between JL Crowe and the GTCRJP. This resulted in a renewed interest from JL Crowe staff to begin integrating the RJ principles into the school system. Thus, in November 2019 the GTCRJP is sending a JL Crowe staff member to the Restorative Justice Facilitator training in Cranbrook. Upon completion the JL Crowe staff along with the RJ Facilitators will assist with the initiative to bring the program into the school system, albeit it will most likely undergo some changes and development to ensure it is meeting the school system standards.

This year the GTCRJP in conjunction with FAIR Trail Society and Victims Services put on an event at Jubilee Park in honour of Victims and Survivors of Crime Week. A bench was erected in honour of the victims and survivors in the park.

Projections for 2019-20:

There are 4 new Facilitators who will be trained as of November 2019, 2 of which will have security clearance and can start conducting forums. The energy and momentum moving forward is positive, therefore we anticipate a successful year ahead.

Director of Fundraising Report for 2018/2019 – Presented by Gail Birks

The GTCRJP was in a transition year, as the long standing Coordinator resigned followed by the resignation of the replacement Coordinator in the Spring. The program successfully obtained its annual funding, through the Community Accountability Program (CAP), for the 2018-19 and now again for the 2019-20 program year(s). This money is earmarked for program expenses and Coordinator stipend.

Despite the absence of a Coordinator the society was able to secure funding through Kootenay Savings Credit Union (KSCU) which was used to put on the Victim and Survivors of Crime Week (VSCW) event which included the purchase of a bench, erected in Jubilee Park in Trail, to honour those who are victims/survivors of crime. In addition, a Columbia Basin Trust (CBT) grant was also secured which was utilized for training purposes. This allowed the GTCRJP to send 4 volunteers to Cranbrook to take the RJ Facilitators Training in November 2019.

There will be a concerted effort made to secure funding for this years VSCW event, TBD, through community grants and/or fundraising initiatives.

Treasurer Report for 2018/19 – Presented by Cindy Cook

Greater Trail Community Justice Program

Treasurers Report for 2018/2019 Presented by Cindy Cook Treasurer

Date	Cheque	Particulars	received	Expenses	Balance
2018-11-01					10536.48
2018-11-19	132	Judy Moroney Oct/Nov Honorarium		400.00	10136.48
2018-12-04	135	Amanda Culp-AGM Supplies		38.35	10098.13
2018-12-18	133	Judy Moroney-Dec Honorarium		200.00	9898.13
2018-12-24	136	Gail Birks BC Registry Filing		40.00	9858.13
2019-01-07		Deposit Membership Fees	74.00		9932.13
2019-01-14	138	Black Press AGM Notices		156.44	9775.69
2019-01-22	134	Judy Moroney Jan Honorarium		200.00	9575.69
2019-01-28		Cheque order charges		33.75	9541.94
2019-02-28		Deposit	1175.00		10716.94
2019-03-04	140	BareMetal website		135.08	10581.86
2019-03-07	139	Judy Moroney Feb/March Honorarium		400.00	10181.86
2019-03-15		Province of BC Pro	2500.00		12681.86
2019-04-30		Interest Credit	2.37		12684.23
2019-05-30	143	Geri Rempel Bench Dedication		75.00	12609.23
2019-06-04	142	Gail Birks Tobacco Offering Bench Dedication		39.90	12569.33
2019-06-17	145	Jessica McLeod Bench Dedication		75.00	12494.33
2019-10-01	146	Gail Birks-Acting Coordinator Honorarium June -November 2019		1200.00	11294.33
2019-10-31		Interest Credit	2.85		11297.18
Totals			3754.22	2993.52	10536.48

Director of Personnel and Programming Report for 2018/2019 – Brianna Reilly

No report submitted. Brianna Reilly is currently on leave.

Director of Training Report for 2018/2019 – given by Gail Birks

Included in the Coordinator's report. Please see above.

Director of Evaluations Report for 2018/2019 – given by Mike Wicentowich

No report submitted due to there being no new evaluations this past year.

Motioned to accept all reports as presented Arlene, seconded by Cindy. Carried.

New Business

a) 2019/2020 Proposed Budget

Greater Trail Community Justice Program Society	
2019/2020 proposed Budget	
Revenue	
Ministry of Public Safety CAP)	2500.00
Grant Funding	5000.00
Fundraising Initiatives	500.00
Total Proposed Revenue	\$8,000.00
Expenditures	
Coordinator Honorarium	2400.00
Advertising and Web site	500.00
Forum Costs	200.00
Minister of Finance (Filing Fees)	90.00
BC Registry Filing (Society Registration)	50.00
Meeting Expenses (AGM)	250.00
Training costs	2300.00
Events	2210.00
Total Proposed Expenses	\$8,000.00

Motioned by Amanda to accept the 2019-2020 Proposed Budget, seconded by Arlene. Carried.

b) Election of Directors:

Call for nominations:

- Vice-Chair: Sharon nominates herself, seconded by Amanda. Sharon is accepted.
- Director of Personnel and Programming: Gail nominates Brianna, there are no other nominations, Amanda seconds. Brianna accepted.
- Director of Fundraising: No nominations. Position remains vacant. Gail acts in position until future notice.
- Director of Training: No nominations. Position remains vacant. Gail acts in position until further notice.
- Directors At Large: Arlene Parkinson, and Eleanor Gattafoni-Robinson, Marilyn Nelson.

The 2019-2020 Board of Directors: Gail Birks (Chair), Sharon Kucher (Vice Chair), Brianna Reilly (Director of Personnel and Programming), Mike Wicentowich (Director of Evaluations), Cindy Cook (Treasurer), Amanda Culp (Secretary), Eleanor Gattafoni Robinson (Director at Large), Arlene Parkinson (Director at Large + Signing Authority), Marilyn Nelson (Director at Large).

Adjournment: Gail motioned to adjourn, Amanda seconded.
Meeting Adjourned: 7:18 pm.